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Title 22@ Social Security

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Division 6@ Licensing of Community Care Facilities

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Chapter 9.5@ Foster Family Homes

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Article 3@ Core Requirements for Caregivers, Relatives, and Nonrelative Extended Family Members

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Section 89361@ Reporting Requirements

## **89361 Reporting Requirements**

### **(a)**

The caregiver shall report to the licensing or approval agency and the person or agency responsible for placing a "child" when any of the following events occur.

This report shall be made by telephone, e-mail, or fax within 24 hours after the event occurs or within the agency's next business day. (1) Death of any child.

(2) Any suspected child abuse or neglect, as defined in Penal Code section

11165.6. (3) Any injury to or illness of a "child" that requires emergency medical treatment or hospitalization. (4) Any unusual incident or absence of a "child"

which threatens the physical or emotional health or safety of any child in the

home. (5) Communicable disease outbreak as reported to the caregiver by a health professional or by the local health authority. (6) Poisonings. (7) Fires or

explosions which occur in or on the premises. (8) If the caregiver operates a family day care home as defined in Health and Safety Code section 1596.78. (9)

All changes in household composition including, but not limited to: (A) An

addition to the caregiver's family, including when the caregiver becomes guardian or conservator for any child or other person. (B) Any adult moving in or out of the

home. (C) Except for a "child" under the jurisdiction of the court and placed by the county, anyone living in the home who reaches their 18th birthday.

### **(1)**

Death of any child.

**(2)**

Any suspected child abuse or neglect, as defined in Penal Code section 11165.6.

**(3)**

Any injury to or illness of a "child" that requires emergency medical treatment or hospitalization.

**(4)**

Any unusual incident or absence of a "child" which threatens the physical or emotional health or safety of any child in the home.

**(5)**

Communicable disease outbreak as reported to the caregiver by a health professional or by the local health authority.

**(6)**

Poisonings.

**(7)**

Fires or explosions which occur in or on the premises.

**(8)**

If the caregiver operates a family day care home as defined in Health and Safety Code section 1596.78.

**(9)**

All changes in household composition including, but not limited to: (A) An addition to the caregiver's family, including when the caregiver becomes guardian or conservator for any child or other person. (B) Any adult moving in or out of the home. (C) Except for a "child" under the jurisdiction of the court and placed by the county, anyone living in the home who reaches their 18th birthday.

**(A)**

An addition to the caregiver's family, including when the caregiver becomes guardian or

conservator for any child or other person.

**(B)**

Any adult moving in or out of the home.

**(C)**

Except for a "child" under the jurisdiction of the court and placed by the county, anyone living in the home who reaches their 18th birthday.

**(b)**

The caregiver shall submit a written report to the licensing or approval agency and the person or agency responsible for placing a "child" when any of the events specified in subsection (a)(1) through (9) occur and the initial report was made by phone or did not include all of the information required on the written report. This written report shall be submitted within 7 calendar days after the event occurs and include the following information: (1) The name, age, sex, and date of admission of the "child." (2) Date and nature of the incident. (3) Attending physician's name, findings, and treatment, if any. (4) Current status of the incident.

**(1)**

The name, age, sex, and date of admission of the "child."

**(2)**

Date and nature of the incident.

**(3)**

Attending physician's name, findings, and treatment, if any.

**(4)**

Current status of the incident.

**(c)**

When there is a change in the caregiver's mailing address that does not also

include a change in the location of the home, the caregiver shall notify the licensing or approval agency and the person or agency responsible for placing a "child," by telephone, e-mail or fax within 10 working days following the change.

**(d)**

When there is a change in the location of the home, the caregiver shall notify the licensing or approval agency and the person or agency responsible for placing a "child," by telephone, e-mail or fax 30 days prior to the move or as soon as the information is available.